

**STATE OF TEXAS
COUNTY OF LEON**

**IN THE COMMISSIONERS COURT
OF LEON COUNTY, TEXAS**

On this the 9th day of September 2024, the Commissioners Court of Leon County, Texas, met for a regularly scheduled meeting at 9:30 a.m. with the following members present:

Byron Ryder – County Judge
Joey Sullivan – Commissioner Pct. No. 1
Paul Bing – Commissioner Pct. No. 2
Kyle Workman – Commissioner Pct. No. 3
T. J. Foley – Commissioner Pct. No. 4

Together with County Clerk Christie Wakefield, serving as an ex-officio member of the Commissioners Court, County Auditor Melissa Abney, County Treasurer Brandi Hill, County Attorney Keith Cook, Elections Administrator Donna Golden, EOC Director Bob Hickman, and Sheriff Kevin Ellis.

1. OPEN MEETING WITH PRAYER AND PLEDGES.

Meeting opened informally; prayer and pledges were rendered in previous meeting.

2. DISCUSS AND POSSIBLY TAKE ACTION ON CLAIMS DUE.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the claims due.

MOTION CARRIED.

(COPY FOLLOWS)

3. DISCUSS AND POSSIBLY TAKE ACTION ON MINUTES FROM THE PREVIOUS MEETING.

Commissioner Sullivan made the motion, seconded by Commissioner Bing to approve the minutes from the previous sessions.

MOTION CARRIED.

4. REVIEW AND APPROVE PAYROLL TO BE ISSUED.

Commissioner Bing made a motion, seconded by Commissioner Foley to approve the September 6, 2024, payroll.

MOTION CARRIED.

(COPY FOLLOWS)

5. PUBLIC COMMENTS #1.

None submitted.

**6. DISCUSS AND POSSIBLY TAKE ACTION ON MASTER GARDENERS
REQUESTING \$2,000 FOR CHRISTMAS DECORATIONS AND THE LAYOUT OF
THE CHRISTMAS DECORATIONS ON THE SQUARE.**

Commissioner Workman made a motion, seconded by Commissioner Bing to donate \$1,000 to the Master Gardeners for the Christmas decorations and approved the layout of the square.

MOTION CARRIED.

(COPY FOLLOWS)

**7. DISCUSS AND POSSIBLY TAKE ACTION ON 2023 ANNUAL REPORT FROM
NORTHWEST LEON COUNTY ESD #3.**

Commissioner Workman made a motion, seconded by Commissioner Sullivan to approve the audit.

VOTE BREAKDOWN:

Yes: Ryder, Sullivan, Bing, Workman

Abstain: Foley

MOTION CARRIED.

(COPY FOLLOWS)

**8. DISCUSS AND POSSIBLY TAKE ACTION ON ACCEPTING THE NEW
SUBDIVISION REGULATIONS AND CHECKLIST FOR LEON COUNTY.**

Commissioner Workman made a motion, seconded by Commissioner Bing to approve the regulations and checklist, with the fees listed to be updated to match the fee approved at the Sept. 3, 2024, special called meeting.

MOTION CARRIED.

(COPY FOLLOWS)

9. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE WORDING ABOUT CULVERT INSTALLATIONS FOR THE SUBDIVISION CHECKLIST.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the wording.

MOTION CARRIED.

(COPY FOLLOWS)

10. DISCUSS AND POSSIBLY TAKE ACTION ON CENSUS BUSINESS PLAN WITH AIRMED CARE NETWORK OR STAY WITH MASA PLAN THAT WE CURRENTLY ON.

Commissioner Foley made a motion, seconded by Commissioner Bing to use ARPA funds to purchase a 3-year agreement with Airmed Care Network for county employees.

MOTION CARRIED.

(COPY FOLLOWS)

11. DISCUSS AND POSSIBLY TAKE ACTION ON APPOINTMENT OF ELECTION JUDGES AND ALTERNATE JUDGES FOR TWO-YEAR TERMS 9/1/2024-8/31/2026.

Commissioner Bing made a motion, seconded by Commissioner Sullivan to appoint the election judges and alternate judges as listed.

MOTION CARRIED.

(COPY FOLLOWS)

**12. DISCUSS AND POSSIBLY TAKE ACTION ON APPOINTMENT OF CENTRAL
COUNTING STATION PERSONNEL & EARLY VOTING ELECTION OFFICERS FOR
TWO-YEAR TERMS 9/1/2024-8/31/2026.**

Commissioner Bing made a motion, seconded by Commissioner Foley to appoint the personnel and officers as listed.

MOTION CARRIED.

(COPY FOLLOWS)

**13. DISCUSS AND POSSIBLY TAKE ACTION ON APPOINTMENT OF EARLY
VOTING BALLOT BOARD FOR TWO-YEAR TERMS 9/1/2024 – 8/31/2026.**

Commissioner Foley made a motion, seconded by Commissioner Bing to approve the appointment of the board as listed.

MOTION CARRIED.

(COPY FOLLOWS)

**14. DISCUSS AND POSSIBLY TAKE ACTION ON 11/5/2024 NOTICE OF JOINT
GENERAL AND SPECIAL ELECTIONS.**

Commissioner Bing made a motion, seconded by Commissioner Sullivan to approve the notice.

MOTION CARRIED.

(COPY FOLLOWS)

**15. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/5/2024 JOINT SERVICES
CONTRACT FOR BUFFALO ISD BOND ELECTION.**

Commissioner Bing made a motion, seconded by Commissioner Sullivan to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

**16. DISCUSS AND POSSIBLY TAKE ACTION ON THE 11/5/2024 JOINT SERVICES
CONTRACT FOR THE OAKWOOD ISD TAX RATIFICATION ELECTION.**

Commissioner Bing made a motion, seconded by Commissioner Sullivan to approve the contract.

MOTION CARRIED.

(COPY FOLLOWS)

**17. DISCUSS AND POSSIBLY TAKE ACTION ON 11/5/2024 LEON COUNTY
GENERAL W/BISD BOND & OISD TRE EARLY VOTING POLLING LOCATIONS.**

Commissioner Bing made a motion, seconded by Commissioner Sullivan to the early voting polling locations as listed.

MOTION CARRIED.

(COPY FOLLOWS)

**18. DISCUSS AND POSSIBLY TAKE ACTION ON CAPITAL AREA OF TEXAS
REGIONAL ADVISORY COUNCIL PARTICIPATING AGENCY AGREEMENT
BETWEEN CATRAC AND LEON COUNTY EMERGENCY.**

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**19. DISCUSS AND POSSIBLY TAKE ACTION ON AMENDING THE 2024/2025
BUDGET**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the amended budget.

VOTE BREAKDOWN:

Yes: Ryder, Sullivan, Workman, Foley

No: Bing

MOTION CARRIED.

(COPY FOLLOWS)

20. DISCUSS AND POSSIBLY TAKE ACTION ON RATIFYING THE LOCAL STATE OF DISASTER FOR LEON COUNTY DUE TO SEVERE STORMS, FLOODING AND WIND THAT OCCURRED STARTING APRIL 26, 2024. (30 DAYS FROM SEPTEMBER 4, 2024.)

Commissioner Foley made a motion, seconded by Commissioner Sullivan to ratify the local state of disaster.

MOTION CARRIED.

(COPY FOLLOWS)

**21. DISCUSS AND POSSIBLY TAKE ACTION ON PARTICIPATING IN OPERATION
GREEN LIGHT TO SHOW SUPPORT FOR VETERANS NOVEMBER 4-11, 2024.**

Commissioner Workman made a motion, seconded by Commissioner Bing to participate.

MOTION CARRIED.

(COPY FOLLOWS)

**22. DISCUSS AND POSSIBLY TAKE ACTION ON SHERIFF'S OFFICE REQUEST TO
APPLY FOR THE NRA FOUNDATION GRANT.**

Commissioner Sullivan made a motion, seconded by Commissioner Workman to allow the Sheriff's office to apply.

MOTION CARRIED.

(COPY FOLLOWS)

23. DISCUSS AND POSSIBLY TAKE ACTION ON APPROVING THE 5-YEAR CONTRACT FOR THE RECORDS MANAGEMENT SYSTEM AND HARDWARE FOR THE LEON COUNTY CLERK'S OFFICE.

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve the 5-year contract.

MOTION CARRIED.

(COPY FOLLOWS)

**24. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 329 AND CR 240 IN PCT.
2 FOR A PERIOD OF 120 DAYS.**

Commissioner Bing made a motion, seconded by Commissioner Foley table this agenda item.

MOTION CARRIED; ITEM Tabled.

(COPY FOLLOWS)

**25. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 344 IN PCT. 3 FOR A
PERIOD OF 6 MONTHS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 6-month agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**26. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 346 IN PCT. 3 FOR A
PERIOD OF 6 MONTHS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 6-month agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**27. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 353 IN PCT. 3 FOR A
PERIOD OF 6 MONTHS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 6-month agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**28. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 354 IN PCT. 3 FOR A
PERIOD OF 6 MONTHS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the 6-month agreement.

MOTION CARRIED.

(COPY FOLLOWS)

**29. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (COMSTOCK) FOR CR 3461 IN PCT. 3 FOR A
PERIOD OF 6 MONTHS.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve for 6 months.

MOTION CARRIED.

(COPY FOLLOWS)

**30. DISCUSS AND POSSIBLY TAKE ACTION ON ROAD USE AGREEMENTS
AND/OR PIPELINE AGREEMENTS (SPECTRUM) FOR CR 401 IN PCT. 4 FOR A
PERIOD OF 120 DAYS.**

Commissioner Foley made a motion, seconded by Commissioner Workman to table this agenda item.

MOTION CARRIED; ITEM TABLED.

(COPY FOLLOWS)

**31. DISCUSS AND POSSIBLY TAKE ACTION ON BUDGET ADJUSTMENTS AND
TAKE ANY ACTION NECESSARY.**

Commissioner Workman made a motion, seconded by Commissioner Foley to approve the budget amendments in the amount of \$413,184.36.

MOTION CARRIED,

(COPY FOLLOWS)

32. DISCUSS AND POSSIBLY TAKE ACTION ON THE FOLLOWING MONTHLY REPORTS (COUNTY AUDITOR) PER THE LOCAL GOVERNMENT CODE, SECTION 114.044.

None submitted.

33. DISCUSS AND- POSSIBLY TAKE ACTION ON APPROVAL OF THE COUNTY TREASURER'S MONTHLY REPORT AND AUTHORIZE AFFIDAVIT OF SAME, IN ACCORDANCE WITH LOCAL GOVERNMENT CODE 114.026.

Commissioner Foley made a motion, seconded by Commissioner Workman to approve the following reports:

August 2024

MOTION CARRIED.

(COPY FOLLOWS)

34. DISCUSS AND POSSIBLY TAKE ACTION ON DONATION(S) AND/OR REIMBURSEMENT(S).

Commissioner Sullivan made a motion, seconded by Commissioner Bing to approve to following donations:

Senior Nutrition: \$844

MOTION CARRIED.

35. PURCHASE AND/OR SELLING REQUESTS AND TAKE ANY ACTION NECESSARY.

A. DISCUSS AND POSSIBLY TAKE ACTION ON THE PITNEY BOWES LEASE RENEWAL POSTAGE MACHINE FOR THE COUNTY CLERK'S OFFICE.

Commissioner Workman made a motion, seconded by Commissioner Foley to approve.

MOTION CARRIED.

(COPY FOLLOWS)

36. CLOSE REGULAR SESSION AND OPEN EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE 551.071 (CONSULTATION WITH ATTORNEY) AND 551.074 (PERSONNEL).

Regular session closed at 11:56 a.m. on Monday, September 9, 2024.

37. OPEN EXECUTIVE SESSION.

38. DISCUSS ANY COUNTY ISSUES WITH ATTORNEY.

39. DISCUSS PERSONNEL IN DISTRICT ATTORNEY'S OFFICE.

40. CLOSE EXECUTIVE SESSION.

41. RESUME REGULAR SESSION.

Regular session resumed at 12:20 p.m. on Monday, September 9, 2024.

42. DISCUSS EXECUTIVE SESSION ISSUE(S) AND TAKE ANY ACTION NECESSARY.

43. DISCUSS AND POSSIBLY TAKE ACTION ON PERSONNEL IN THE DISTRICT ATTORNEY'S OFFICE.

Commissioner Workman made a motion, seconded by Commissioner Foley to take no action.

MOTION CARRIED.

44. PUBLIC COMMENTS #2.

None submitted.

45. COMMISSIONERS OPEN FORUM.

None submitted.

46. ADJOURN.

Commissioner Workman made a motion, seconded by Commissioner Foley to adjourn.

MOTION CARRIED; MEETING ADJOURNED.

SIGNED AND APPROVED this the _____ day of _____, 2024.

Byron Ryder, County Judge

Joey Sullivan, Commissioner Pct. No. 1

Paul Bing, Commissioner Pct. No. 2

Kyle Workman, Commissioner Pct. No. 3

T.J. Foley, Commissioner Pct. No. 4

ATTEST:

Christie Wakefield, Leon County Clerk